# REQUEST FOR QUALIFICATIONS FOR GENERAL CONTRACTOR

## Bishop Swing Community Housing Tenant Improvements

Issuance Date: May 4, 2021 Deadline for Proposals: May 27, 2021, 4:00 PM

> Episcopal Community Services 165 Eighth Street, 3<sup>rd</sup> Floor San Francisco, CA 94103

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#### **Project Summary**

This Request for Qualifications for General Contractor (RFQ) is for Tenant Improvements in the commercial unit at Bishop Swing Community House (BSCH), an affordable housing development located at the corner of 10th and Folsom Streets in San Francisco. This commercial unit is addressed at 1350 Folsom Street. BSCH was built in 2009 with the commercial shell completed at that time. Episcopal Community Services of San Francisco (ECS) is now looking to finish the commercial tenant improvements.

ECS has been supporting the San Francisco affordable housing community through the development and operation of Permanent Supportive Housing since the 1990s. ECS is one of the City's largest nonprofit providers of essential services to homeless and very low- income San Franciscans. Serving for over 33 years, our contributions to end homelessness in San Francisco are offered through a continuum of programming: Housing; Shelters; and Education, Employment and Senior Services.

#### **Commercial Space Design**

The floor area of the commercial space is approximately 2,500 SF. Once complete, the space will include offices, cubicles, a multipurpose conference room, kitchenette, bathrooms and storage. A conceptual design package is attached as Exhibit A and is subject to change.

#### **Project Schedule**

Conceptual design is complete. ECS is seeking a General Contractor (GC) to join the team early to help with cost estimating, scheduling, and constructability review for permitting. ECS anticipates entering into a pre-construction agreement with the selected GC, and then a contract (AIA form) based on the permit set of drawings. If the parties are unable to negotiate, in good faith, a contract amount within the previously established fixed limit of construction cost, the ECS reserves the right to select a different GC for the project with no obligation to the GC. If the parties are able to negotiate a construction amount with the fixed limit of construction costs, ECS expects the pre-construction agreement to be rolled up into the contract.

Construction is tentatively scheduled in November 2021 and must be completed within 10 months.

Pricing Estimate June 2021

CDs July-August 2021
Bidding/Negotiations September 2021
Construction November 2021

#### **Funding**

The affordable housing project was originally assisted by the City of San Francisco's Mayor's Office of Housing and Community Development and Low Income Housing Tax Credits. The selected general contractor may be subject to MOHCD for detailed review of proposed plans, specifications, qualifications as well as an analysis of costs. The selected contractor will be required to detail any unusually high costs or be subject to repricing if the reviewer or lender have concerns. Other funding sources may be identified, and general contractor may be subject to additional lender review.

#### **Requested Services**

ECS seeks GC services for this project during pre-construction planning and the construction phase. The GC shall be an individual or firm with the capability, experience, and expertise to complete the construction of this project to ECS's satisfaction, and that of its funders, while controlling costs and adhering to the schedule.

Qualified general contractors must be:

- Licensed in the State of California.
- Demonstrated experience with commercial tenant improvements.
- Successful completion, in the last 5 years, of at least one publicly funded project with construction contract in excess of \$1,000,000.
- Successful completion, in the last 5 years, of tenant improvements.
- Experience meeting the City of San Francisco's local hiring policies, or comparable.
- Preferred qualifications include demonstrated experience working with vendors, subcontractors and officials the greater San Francisco Bay Area.

GC will provide cost estimates at Conceptual Design and 75% CDs. General Contractor will complete value engineering recommendations at 75% CDs and subcontractor bidding.

GC will provide Payment and Performance Bond in an amount equal to 100% of the Construction Contract.

#### **Submittal Package Requirements**

- A. Cover letter
- B. Company Information
  - i. Name, contact, address, phone, fax, and email
  - ii. Resumes of key personnel
- C. Project Experience, including comparable projects (not to exceed 5 pages)

- i. Name of project, location, date completed, brief description, SBE and LBE participation
- ii. References including contact name, phone, email, and relation to project
- D. Pre-Construction Services
- E. Construction/Project Management Services
- F. City of San Francisco Local Hire Experience
- G. Company Financial Statements
- H. Insurance and Bonding Capabilities
- I. Construction Schedule
- J. Proposed Fee

Statement of Qualifications submittals are not to exceed 20 pages. It is anticipated that ECS will receive information regarding the applicant's prior experience and General Contractor services to demonstrate their knowledge and capacity for this project. Qualifications submittals received after the due date will not be accepted.

#### **Selection Criteria**

ECS will evaluate all completed, responsive and qualified submittals. Evaluations will based on the criteria discussed below. ECS reserves the right to accept or reject any and all of the proposals at their sole discretion. Respondent acknowledges and accepts that any costs from the respondent's participation in this RFQ shall be at the sole risk and responsibility of the respondent.

#### **Evaluation Criteria:**

- 1. Completeness of proposal based on this RFQ
- 2. Applicable construction experience and skills based on projects of similar size and scope
- 3. Project team experience
- 4. Ability to meet City and funder requirements
- 5. Insurance and bonding capacity
- 6. References
- 7. Competitive fee and general conditions

#### Selection Process Timeline:

RFQ posted May 4, 2021
Deadline for questions May 12, 2021
Responses to RFQ deadline May 27, 2021
Interviews June 1-2, 2021
GC Selection June 4, 2021

#### **Grounds for Rejection:**

ECS reserves the right to reject any or all of the submittals for the following reasons:

- The submittal does not contain all the information requested in this RFQ
- The submittal is received after the designated deadline
- Acceptance of the submittals would entail a violation of law or City codes
- The General Contractor has been suspended or debarred from doing business by the United States Department of Housing and Urban Development or the City or County of San Francisco

ECS reserves the right to postpone or withdraw this request at any time, to reject any and all proposals without indicating any reason for such rejection, or to negotiate with any or none of the respondents.

The selected GC must conduct good faith efforts in selecting sub-contractors. In the event the selected GC fails to satisfy the goals, the ECS reserves the right to negotiate with another GC.

SBE and LBE firms are encouraged to apply.

Interested GC are invited to submit a Statement of Qualifications no later than Thursday May 27, 2021 at 4:00 PM.

For consideration, please return 1 electronic copy of the submittal to:

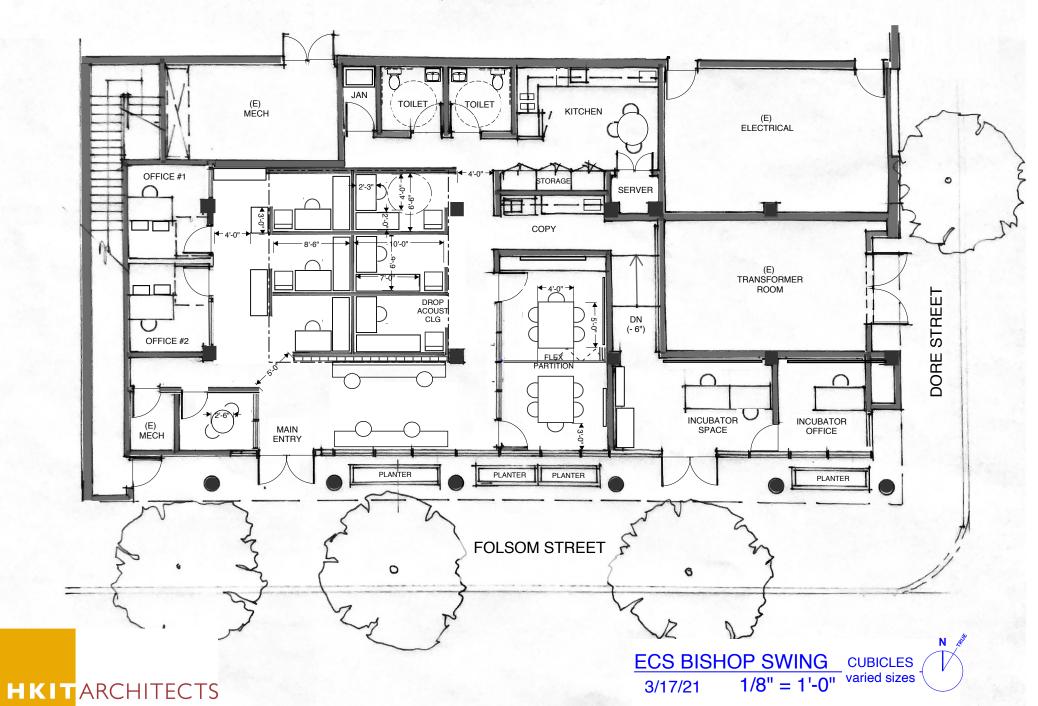
Rebecca Gigi Episcopal Community Services rgigi@ecs-sf.org

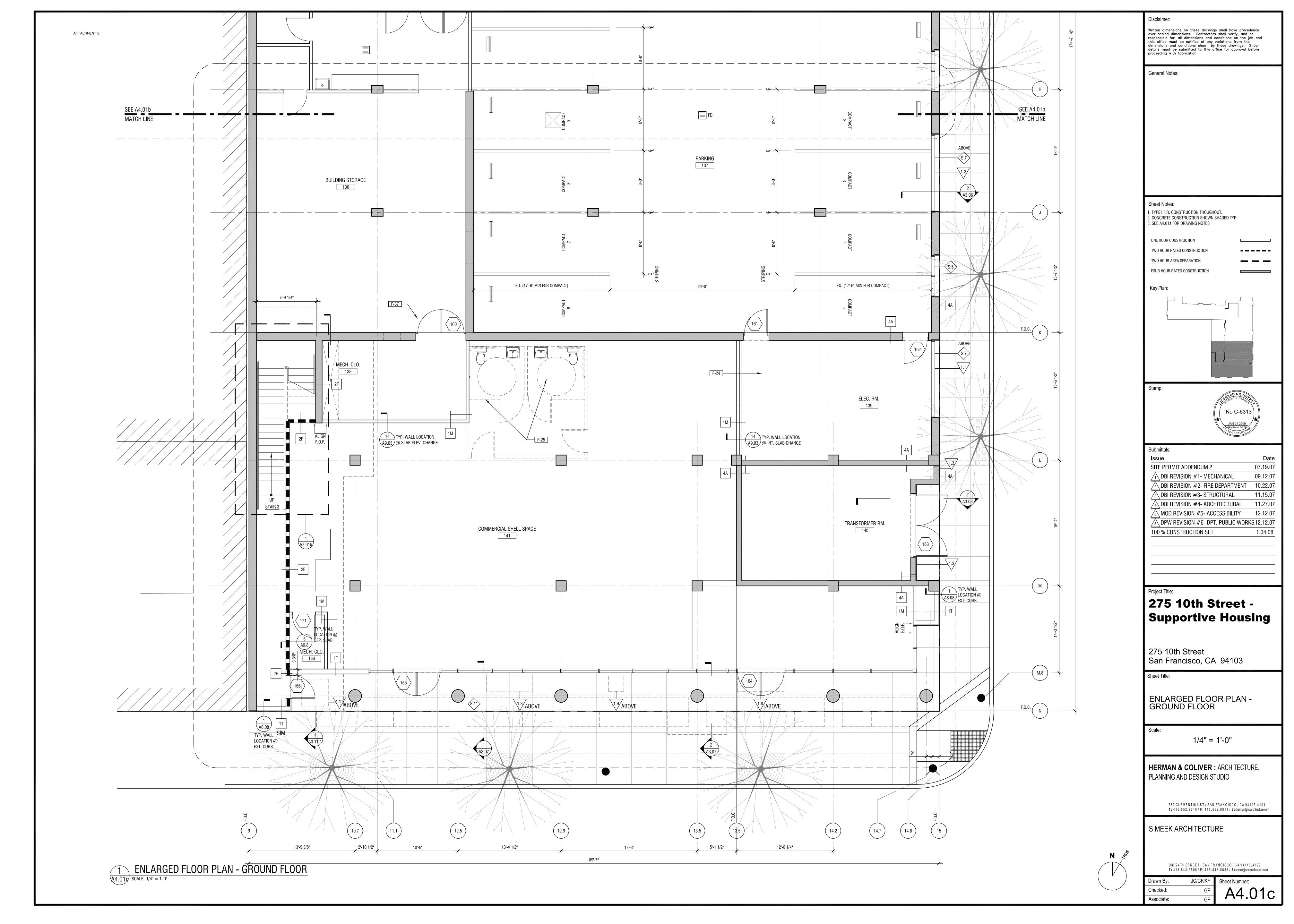
Please direct all questions regarding this RFQ to the contact named above.

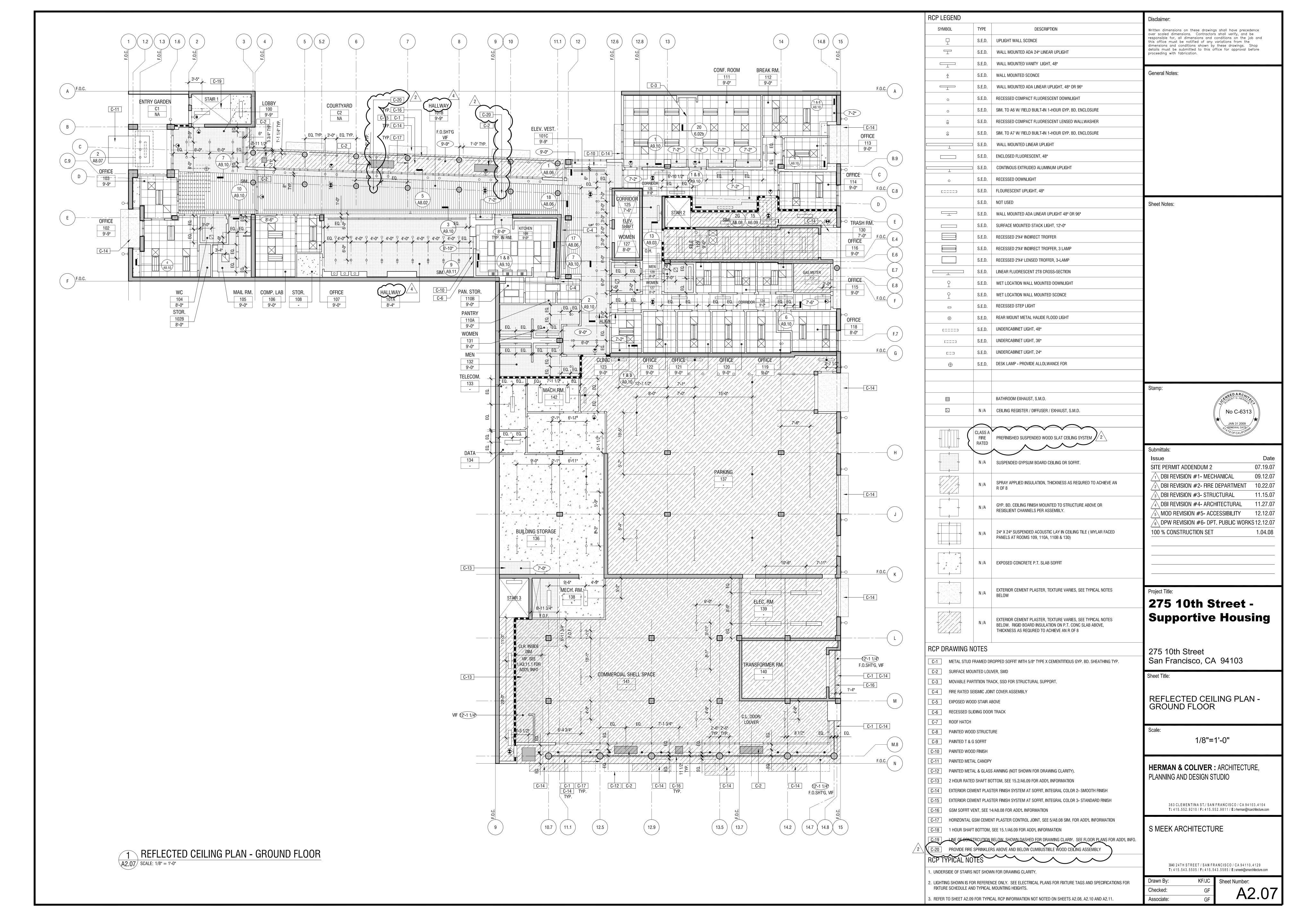
This RFQ can be accessed online at: ecs-sf.org/responding-to-an-rfp

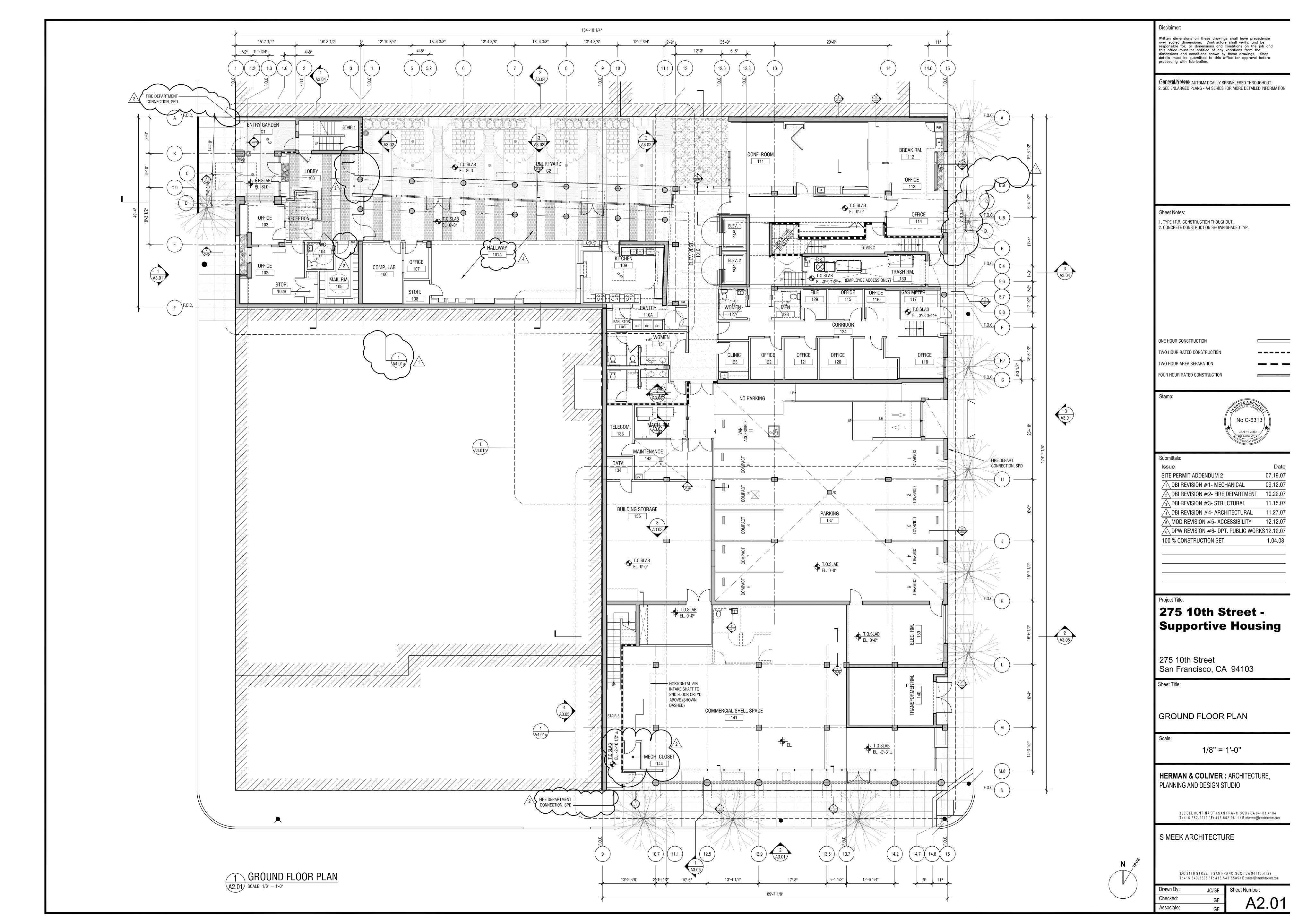
#### **Attachments:**

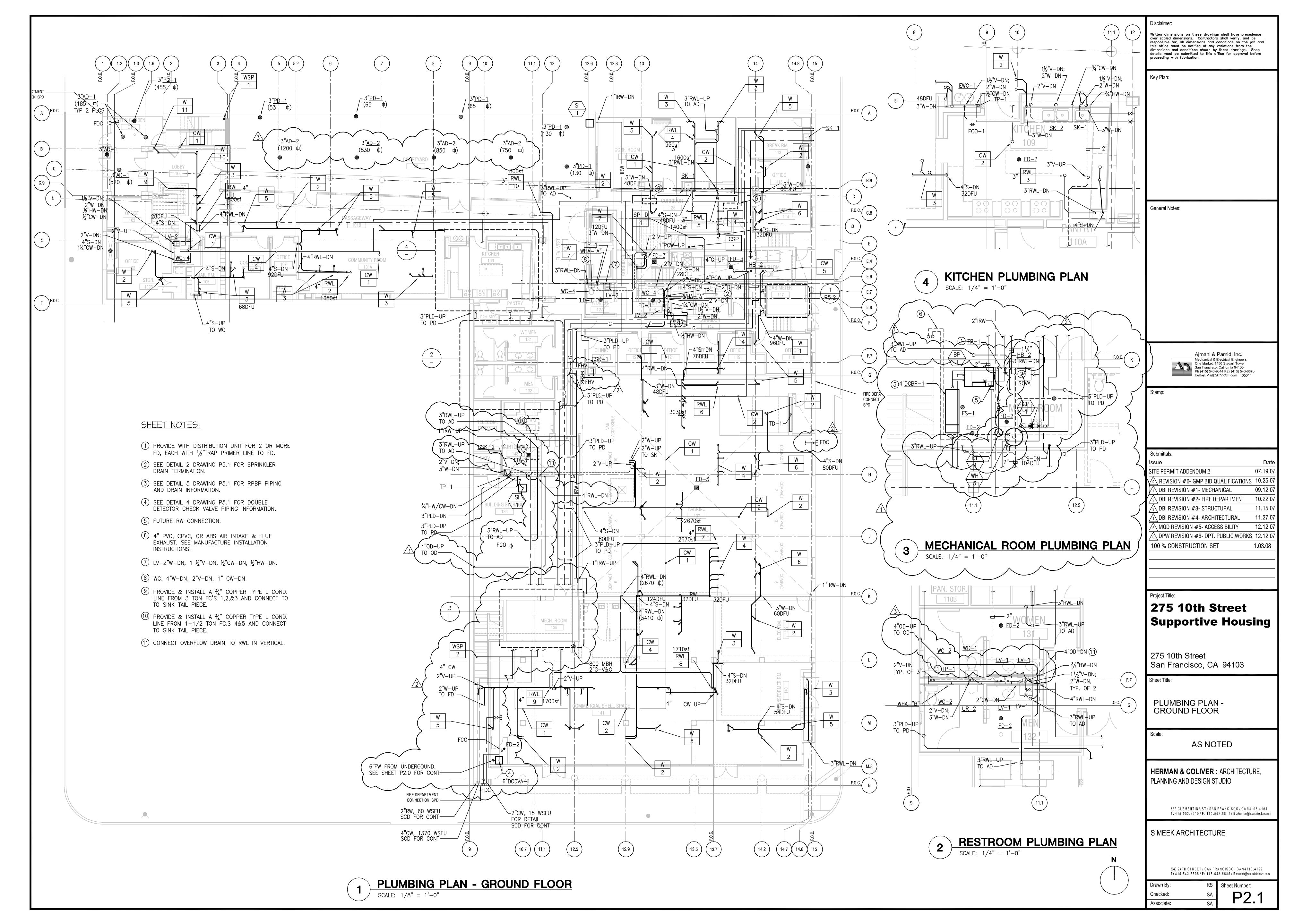
- A. Conceptual Design
- B. As Built Drawings

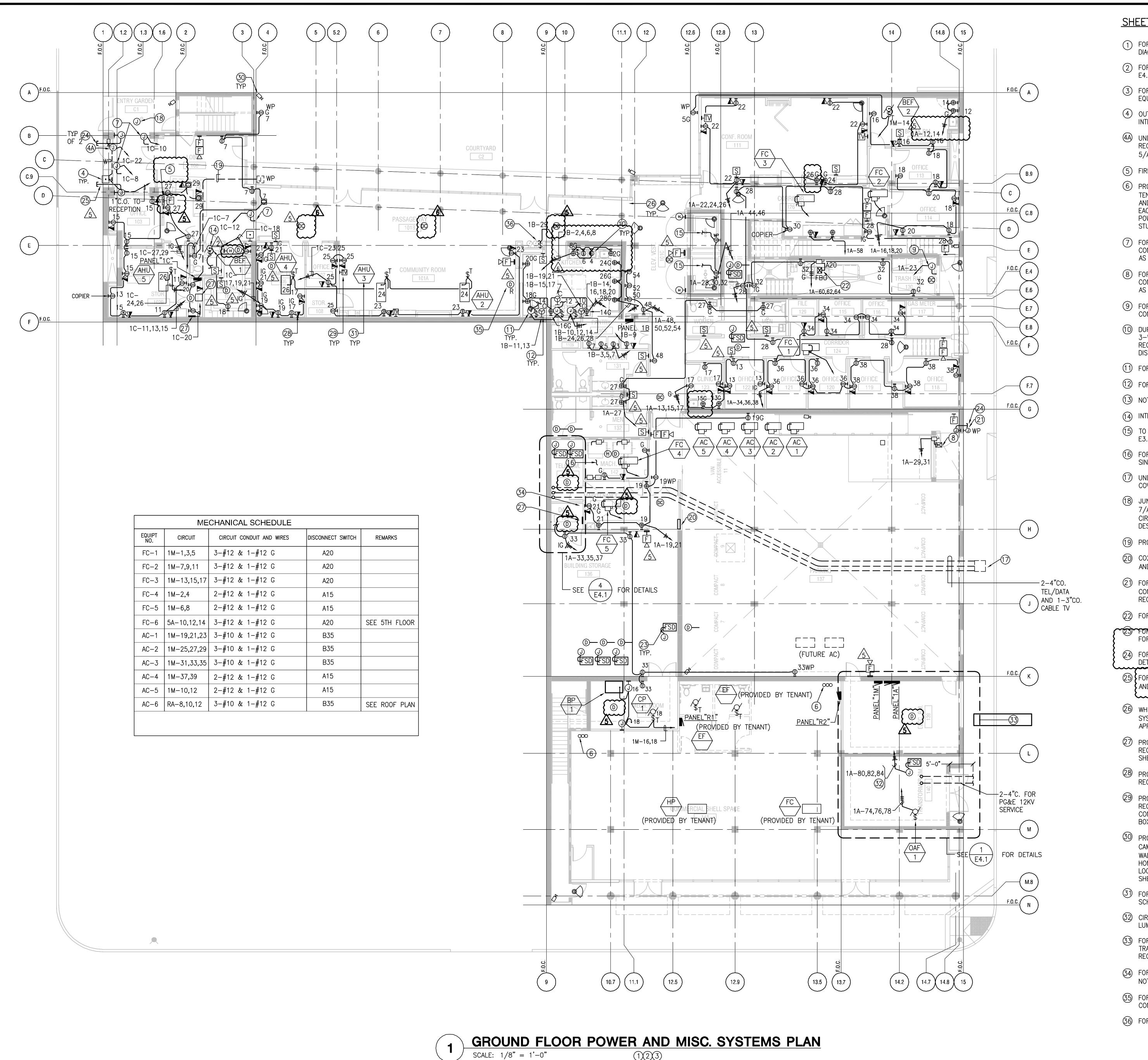












### **SHEET NOTES:**

- (1) FOR FEEDER AND EQUIPMENT SIZES, SEE ELECTRICAL RISER DIAGRAM, DRAWING E1.1.
- (2) FOR ELECTRICAL ROOM LAYOUT, SEE ENLARGED DETAIL PLAN
- (3) FOR LOCATION OF ALL MECHANICAL AND PLUMBING EQUIPMENT, SMD, SPD.
- (4) OUTSIDE DOOR BOX CALL STATION FOR DOOR ENTRY INTERCOM REQUIREMENTS.
- (4A) UNDERGROUND JUNCTION BOX. PROVIDE 1"CO. SYSTEM TO RECEPTION AREA. COORDINATE WITH SECURITY VENDOR. SEE 5/A8.07 & 19/A8.07. SAD, VIF
- (5) FIRE ALARM ANNUNCIATOR PANEL (FAAP)
- (6) PROVIDE CONDUIT STUB-UP FOR FUTURE COMMERCIAL TENANTS. 1-2"CO FOR TELECOMM, 2-1"CO FOR FIRE ALARM AND FOR POWER, SEE SINGLE LINE DIAGRAM. THESE ARE FOR EACH TENANT. LOCATE CONDUITS HERE FOR CONTROL AND POWER TO TENANT KITCHEN HOOD ON ROOF. FOR ROOF STUB LOCATION, SEE E2.6.
- (7) FOR DOOR OPERATOR 1/2HP 120V. VIF. PROVIDE 1" CONTROL CONDUIT TO ACCESS SYSTEM AND MANUAL STATION AS REQUIRED.
- (8) FOR DOOR OPERATOR 1 1/2HP 208V 1ø. VIF. PROVIDE 1" CONTROL CONDUIT TO ACCESS SYSTEM AND MANUAL STATION AS REQUIRED.
- (9) FOR FIRE DOOR OPERATOR 1/2HP 120V. VIF. PROVIDE 1" CONTROL CONDUIT AS REQUIRED.
- (10) DUPLEX RECEPTACLE WITH SPLIT-WIRE CONNECTION FROM 3-WIRE, 2-CIRCUIT FEED. SWITCH CONTROL TOP HALF OF RECEPTACLE FOR DISPOSAL, WITH BOTTOM HALF FOR DISHWASHER WHERE REQUIRED.
- (1) FOR RANGE HOOD. VIF.
- 12 FOR COOKTOP/RANGE OVEN. 1"C, 3#6+ 1#10G. VIF.
- (13) NOT USED.
- (14) INTERLOCK FAN WITH LIGHT SWITCH.
- (15) TO ELEVATOR PIT LUMINAIRES. FOR CONTINUATION, SEE SHEET
- (16) FOR ELEVATOR MACHINE AND ELEVATOR CAB CIRCUITS, SEE SINGLE LINE DIAGRAM SHEET E1.1.
- (17) UNDERGROUND CHRISTY PULL BOX WITH VEHICULAR TRAFFIC COVER BY OTHERS.
- (18) JUNCTION BOX FOR PARKING SIGNAGE. SEE DETAIL ON SHEET 7/A3.01 FOR EXACT LOCATION. PROVIDE 120V CONTROL CIRCUIT AND CONTROL WIRES IN 1"C TO BUILDING RECEPTION
- (19) PROVIDE 1 1/2"CO. PVC FOR FUTURE USE.
- (20) CO2 CONTROL PANEL. VIF. PROVIDE 120V CONTROL CIRCUIT AND 1"CONDUIT SYSTEM AS REQUIRED.
- (2) FOR "CAR COMING" SIGNAGE SYSTEM. PROVIDE 120V CONTROL CIRCUIT AND CONTROL WIRES IN 1"C TO BUILDING RECEPTION DESK.
- (2) FOR TRASH COMPACTOR (FBO). 3 HP 208V 3ø, VIF.
- FUR FIRE SMUKE DAMPER. PROVIDE 120V CONTROL CIRCUIT FOR ALL FIRE SMOKE DAMPERS. FOR LOCATION, SMD.
- (24) FOR BUILDING SIGNAGE VIA TIME SWITCH CONTROLLER. SEE DETAIL 12, SHEET E6.1.
- (25) FOR FUTURE TALKING SIGN. PROVIDE 120V CONTROL CIRCUIT AND 1"CONDUIT.
- WHERE CONDUIT CROSSES SEISMIC JOINT, PROVIDE CONDUIT SYSTEM FOR 2" MOVEMENT ON EITHER SIDE OF JOINT. APPLIES TO ALL SHEETS.
- PROVIDE 120V CONTROL CIRCUIT AND 1"CO SYSTEM IF REQUIRED FOR SECURITY ACCESS SYSTEMS. APPLIES TO ALL SHEETS. VERIFY WITH SECURITY CONSULTANTS DWGS.
- 28 PROVIDE 120V CONTROL CIRCUIT AND 1"CO SYSTEM IF REQUIRED FOR TELECOMM SYSTEMS. APPLIES TO ALL SHEETS.
- 9 PROVIDE 120V CONTROL CIRCUIT AND 1"CO SYSTEM IF REQUIRED FOR CABLE SATELLITE TV SYSTEMS. HOMERUN CONDUIT IF REQUIRED TO NEAREST TELECOMM OR CABLE TV
- 30 PROVIDE WALL MOUNTED (CEILING MOUNTED FOR DOME CAMERA OUTLET) BACK BOX WITH BLANK COVER PLATE FOR WALL MOUNTED CAMERA OUTLET AND 1"CONDUIT SYSTEM. HOMERUN CONDUIT TO SECURITY SYSTEM PANEL. FOR LOCATION, SEE SEC 1 & 2 DRAWINGS. NOTE APPLIES TO ALL
- 3) FOR CIRCUIT REQUIREMENT OF MECHANICAL EQUIPMENT, SEE SCHEDULE THIS SHEET.
- 32 CIRCUITS FOR FIRE SMOKE DAMPER, RECEPTACLES AND LUMINAIRES IN TRANSFROMER VAULT. SEE UCD DRAWINGS.
- (33) FOR ADDITIONAL ELECTRICAL SCOPE OF WORK IN TRANSFORMER VAULT, SEE UCD DRAWINGS. PROVIDE AS REQUIRED.
- (34) FOR IRRIGATION CONTROLLER. PROVIDE ALSO 2"CONDUIT PER NOTE 6 DETAIL 1/L5.2.
- (35) FOR KITCHEN FIRE DOOR #119. WITH RELAY CONTACT AND CONTROL MODULE.
- (36) FOR ELECTRIC WATER COOLER.

Written dimensions on these drawings shall have precedence esponsible for, all dimensions and conditions on the job and this office must be notified of any variations from the dimensions and conditions shown by these drawings. Shop details must be submitted to this office for approval before

proceeding with fabrication.

General Notes:

Ajmani & Pamidi Inc. Mechanical & Electrical Engineers One Market, 1150 Steuart Tower San Francisco, California 94105 Ph (415) 543-9344 Fax (415) 543-0670

E-mail: Mail@APincSF.com 05014

Submittals: ITE PERMIT ADDENDUM 2  $\setminus$  REVISION #0- GMP BID QUALIFICATIONS 10.25.07 1 ∩ DBI REVISION #1- MECHANICAL DBI REVISION #2- FIRE DEPARTMENT 10.22.07 DBI REVISION #3- STRUCTURAL 4\ DBI REVISION #4- ARCHITECTURAL 11.27.07 MOD REVISION #5- ACCESSIBILITY 12.12.07 

1.03.08

Project Title:

100 % CONSTRUCTION SET

## **275 10th Street** Supportive Housing

275 10th Street San Francisco, CA 94103

Sheet Title:

**GROUND FLOOR** POWER AND MISC SYSTEMS PLAN

1/8"=1'-0"

HERMAN & COLIVER : ARCHITECTURE, PLANNING AND DESIGN STUDIO

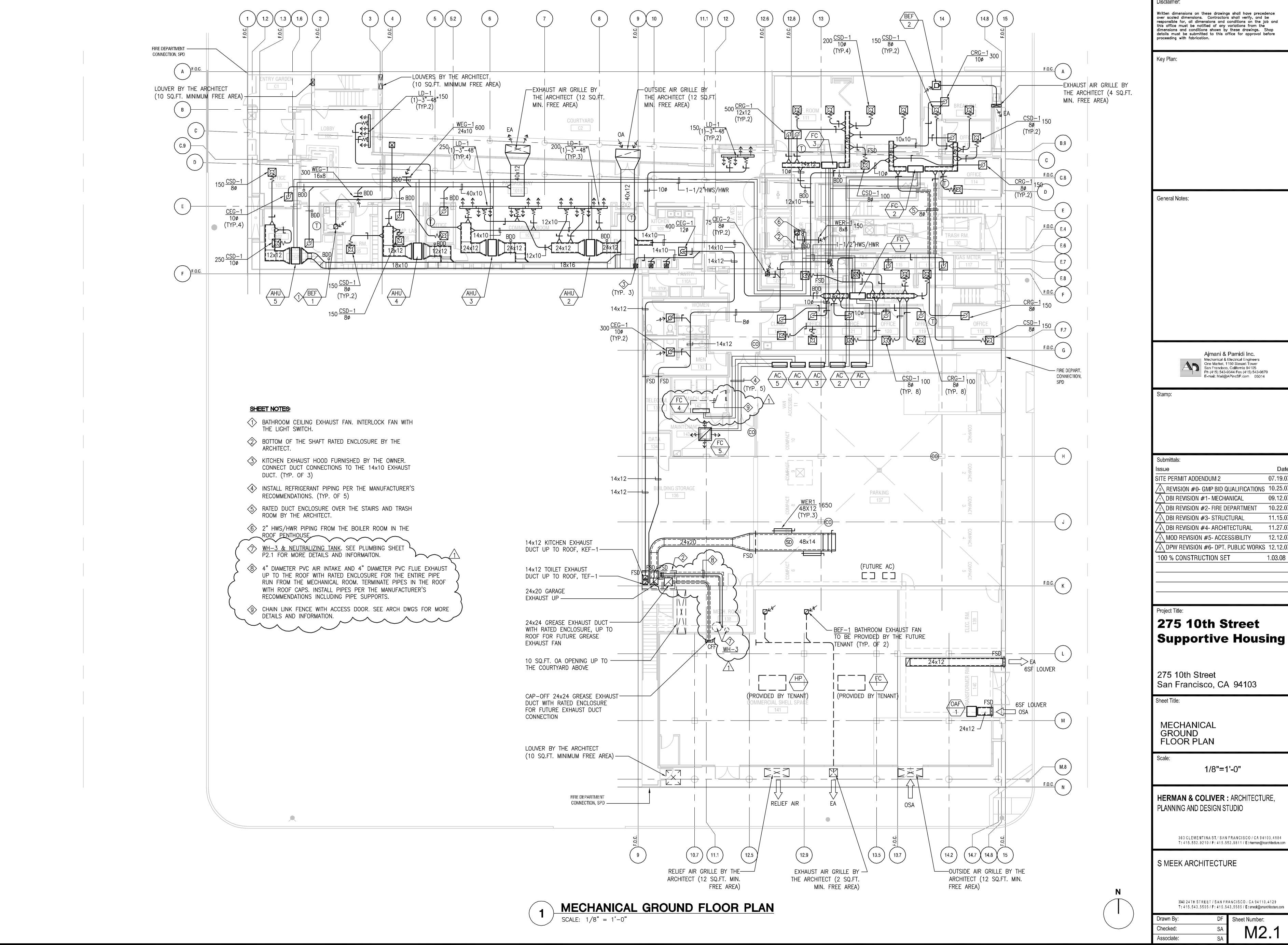
363 CLEMENTINA ST./SAN FRANCISCO/CA 94103.4104

T: 415.552.9210 / F: 415.552.9811 / E:rherman@hcarchitecture.com

S MEEK ARCHITECTURE

3040 24TH STREET / SAN FRANCISCO / CA 94110.4129 T: 415.543.5505 / F: 415.543.5585 / E:smeek@smarchitecture.com

DF Sheet Number: Checked: SSP Associate:



Disclaimer:

Written dimensions on these drawings shall have precedence over scaled dimensions. Contractors shall verify, and be responsible for, all dimensions and conditions on the job and this office must be notified of any variations from the dimensions and conditions shown by these drawings. Shop

 $\stackrel{\frown}{\sim}$  REVISION #0- GMP BID QUALIFICATIONS 10.25.07 09.12.07 10.22.07 11.27.07 12.12.07  $\left\langle \!\!\! \right. \wedge$  DPW REVISION #6- DPT. PUBLIC WORKS 12.12.07 1.03.08

## Supportive Housing

HERMAN & COLIVER : ARCHITECTURE,

3040 24TH STREET / SAN FRANCISCO / CA 94110.4129 T: 415.543.5505 / F: 415.543.5585 / E:smeek@smarchitecture.com

DF Sheet Number: M2.1