



Office of Economic and Workforce Development
Building Tomorrow's Workforce Today

City and County of San Francisco :: Edwin M. Lee, Mayor
Workforce Development Division :: Rhonda Simmons, Director

RELEASE OF INFORMATION

I _____ do hereby give OEWD (Office of Economic and Workforce Development) and its' designees permission to obtain information related to my employment and/or enrollment in and completion of secondary, postsecondary or advanced education or training. We are asking for your permission to get or give certain information about your work history, to help you with your job search/placement.

Employment information to be released may include: dates of employment, job title, hourly wage, full-time /part-time status including hours per week, benefits received and reason for termination (if applicable).

Education information to be released may include: date of enrollment in education or training, date of diploma, degree or certificate attained, and type of degree of certificate attained.

OEWD (Office of Economic and Workforce Development) has my permission to share my case file information that contains general information relating to my employment history, education history, contact information, and other history related to my job search to and from:

- San Francisco Human Services Agency (H.S.A.).
- Department of Rehabilitation (DOR)
- San Francisco Housing Authority
- OEWD funded programs (Workforce Investment Act, Community Development & Block Grant, and General Funded programs)
- Other _____

This release will remain valid for two (2) years from the date of my signature below. This authorization may be discontinued, by me, at anytime with a written letter to OEWD. All information provided will be maintained in the strictest confidence and is for the sole use of the purpose stated above. This form was completed in its entirety and was read by (or to) me prior to signing. My signature below indicates that I have read and understand the information contained on this form.

Signature

Date

